

REQUEST FOR PROPOSAL

Science, Technology, Engineering, Arts, and Math // Digital Learning Support Centers

Boys & Girls Clubs in Maryland – via Boys & Girls Clubs of Metro Baltimore

Project: Boys & Girls Clubs of Metro Baltimore (“BGCMB”) is seeking a qualified 501 c (3) nonprofit organization (“the provider”) to support the creation of Science, Technology, Engineering, Arts, and Math Technology & Virtual Support Centers in approximately fifteen (15¹) program/Club locations throughout the State of Maryland. The provider shall demonstrate a track record of designing, procuring, installing, and monitoring distance learning centers with particular attention toward STEAM curriculum. Proposals shall be responsive in addressing the provider’s experience with and knowledge of Boys & Girls Clubs programming (see appendix for logic model).

The provider shall be responsible for coordinating all aspects of the project to ensure up to fifteen (15) installations in program/Club locations as directed by BGCMB. The provider shall detail project management approach, expected costs, relevant experience, approach to program/Club staff training(s), and long-term support provide will offer to program/Club locations. The provider shall provide for direct communication with participating sites and shall oversee scoping, ordering, and installation of supplies and materials. Estimated space within sites is 200-300sq ft. Provider should demonstrate the ability to execute on projects of similar scope and providers ability to demonstrate a history of leveraging existing funds in support of additional resources to support youth (via donated services, products, programs, etc.)

Project Budget: Proposals must not exceed \$600,000 in total project costs.

Allowable Costs: This initiative is supported under grant award ESR1-2022-0001 from the Governor’s Office of Crime Prevention, Youth, and Victim Services. As such, project costs must be in alignment with guidelines as set forth in the current edition of the OJP Financial Guide. Information related to allowable costs may be found here:

http://www.ojp.usdoj.gov/financialguide/PDFs/OCFO_2013Financial_Guide.pdf

Proposal Instructions: Interested entities should supply a detailed proposal and budget for the project, which will run from June 1, 2022 – June 30, 2023. All funds related to the project must be fully expended no later than June 1, 2023. Questions related to the proposal shall be submitted not later than May 20, 2022 via email to: info@bgcmetroaltimore.org.

Proposal Deadline: June 1, at 5:00pm (EST)

Proposal Submission: All proposals shall be submitted in writing via email to: info@bgcmetroaltimore.org.

¹ The final numbers of program/Club locations will be determined by BGCMB based on the approved budget.

Background

To support expanded service and the long-term COVID-19 response needs, Boys & Girls Clubs are growing their footprint throughout Maryland. In this effort, Boys & Girls Clubs of Metropolitan Baltimore (BGCMB) is serving as the lead agency on grant awards to support the nine (9) Boys & Girls Club organizations operating within Maryland. In response to the pandemic, Boys & Girls Clubs efforts have been both immediate in addressing stressors to youth and families caused by the pandemic as well as long-term in ensuring trauma-informed approaches, and long-term education/tutoring services are expanded in the current footprint and within new communities of service.

In short, Clubs adopted a three-part strategy to engage youth while ensuring the Club experience is provided throughout and long after the COVID-19 situation.

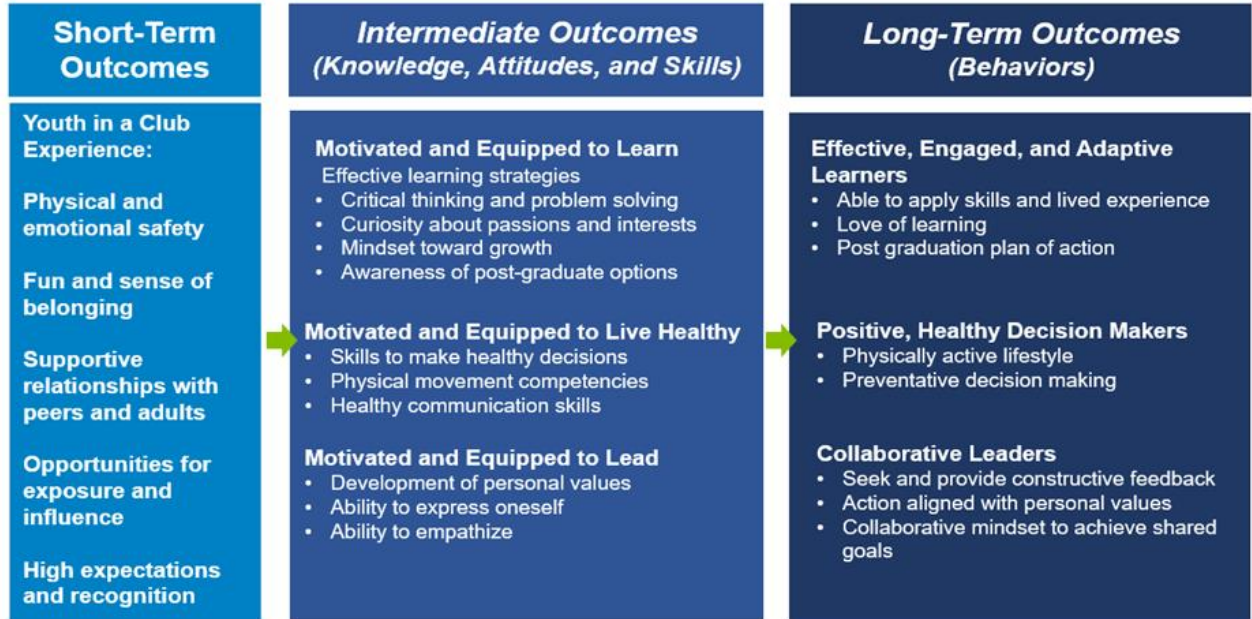
The efforts include:

1. A coordinated growth strategy to engage new communities with Boys & Girls Clubs.
2. Responsive, pop-up community programs that are mobile in nature.
3. A robust digital platform that connects youth statewide with Boys & Girls Club tutoring and support programs.

Each Boys & Girls Club implements a rotating calendar of youth development programs that are aligned with the key elements of the Boys & Girls Club experience, which include:

1. Youth are placed at the center of the program agenda, and programs are evidence-based and/or evidence-informed.
2. Clubs are safe, supportive, and inclusive environments.
3. Club atmosphere is guided by positive youth development practices.
4. Clubs are led by paid, highly trained, professional staff members

Appendix Logic Model



Appendix Sample Budget

Project Vendor Name:			
Project Budget:			
Personnel	Total Cost Requested	Calculation	Justification / Role in Project
Total Personnel	\$0		
Travel	Total Cost Requested	Cost Calculation	Justification / Role in Project
Total Travel	\$0		
Contractual Services	Total Cost Requested	Cost Calculation	Justification / Role in Project
Total Contractual Services	\$0		
Equipment	Total Cost Requested	Cost Calculation	Justification / Role in Project
Total Equipment	\$0		
Non-Equipment Project Supplies	Total Cost Requested	Cost Calculation	Justification / Role in Project
Total Non-Equipment Project Supplies	\$0		